**BOSNA I HERCEGOVINA**

**FEDERACIJA BOSNE I HERCEGOVINE**

**KANTON SREDIŠNJA BOSNA / SREDNJOBOSANSKI KANTON**

**TRAVNIK**



**MINISTARSTVO OBRAZOVANJA,**

**ZNANOSTI, MLADIH, KULTURE I ŠPORTA**

**MINISTARSTVO OBRAZOVANJA,**

**NAUKE, MLADIH, KULTURE I SPORTA**

**CENTRAL BOSNIA CANTON**

**MINISTRY OF EDUCATION,**

**SCIENCE, YOUTH, CULTURE AND SPORTS**

Travnik, Stanična 43., Tel./faks.: 030/511-214, 030/518-675, [www.mozks-ksb.ba](http://www.mozks-ksb.ba), e-mail: minobsbk@bih.net.ba, mozks@sbk-ksb.gov.ba

**F I N A N S I J S K I I Z V J E Š T A J**

**O NAMJENSKOM UTROŠKU SREDSTAVA ZA**

**OBLASTI KULTURE, SPORTA, MLADIH, INFORMISANJA I**

**NAUČNIH RADOVA**

 **NAZIV PODNOSIOCA IZVJEŠTAJA I IME I PREZIME ODGOVORNE OSOBE:**

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 **OPIS REALIZOVANOG PROJEKTA:**

Opisati realiziovan projekat u cijelosti (datum, mjesto i dužina trajanja manifestacije/projekta, učesnici projekta - klubovi, udruženja, KUD-ovi, ansambli, glumci, lektori, recenzenti, likovni i muzički stvaraoci i ostale relevantne informacije o istom).

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**NAČIN PRAVDANJA TROŠKOVA – svaki utrošak treba biti opravdan priloženim čitkim skeniranim kopijama računa koji odgovaraju stavkama troškova navedenih u obrascu i dokumentima kojima su izvršena plaćanja.**

**DOKAZI O PLAĆANJU RAČUNA SU:**

* **uplatnica ili bankovni izvod s evidentiranom izvršenom transakcijom,**
* **fiskalni račun iz kojeg se jasno vidi korisnik koji je platio uslugu.**

**Uz dokaze o plaćanju po potrebi dostaviti ugovor/sporazum kojim se dokumentira određeno plaćanje navedeno u pregledu troškova projekta/programa.**

Odgovorna osoba pod punom moralnom, materijalnom i krivičnom odgovornošću potvrđuje da su svi podaci koji su navedeni u ovom izvještaju istiniti i tačni.

Korisnici sredstava su obavezni u svojim arhivama čuvati originalne finansijske dokumente kojima se dokazuje utrošak sredstava te su iste obavezni, na zahtjev Ministarstva i drugih nadležnih organa, dostaviti na uvid.

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 **M.P. Ime i prezime odgovorne osobe**

Datum:

Mjesto: